**Busn 214 Week 2**

Download six workbooks:

<http://flightline.highline.edu/mgirvin/AllClasses/214_2007/Content/Week02/Week02.htm>

Test on Friday and it is due on Monday

**Full list of videos:**

<http://www.youtube.com/view_play_list?p=D8EEA7196D943ED5>

**Videos to watch:**

[Highline Excel Class 06: Worksheet & Workbook References](http://www.youtube.com/watch?v=kt0TE4Bniuk)  
[Highline Excel Class 07: VLOOKUP function formula 7 Examples](http://www.youtube.com/watch?v=RCLUM0UMLXo)  
[Highline Excel Class 08: 3-D Cell References Add Across Sheets](http://www.youtube.com/watch?v=2b_eSP6DNsw)  
[Highline Excel Class 09: SUMIF Function Formula 3 Examples](http://www.youtube.com/watch?v=tHMq7xv0-oo)  
[Highline Excel Class 10: VLOOKUP SUMIF & Percentage Increase](http://www.youtube.com/watch?v=QKYx2qQmoMs)  
[Highline Excel Class 11: Logical formulas, IS & IF functions](http://www.youtube.com/watch?v=1Rbu31vgbLY)  
[Highline Excel Class 12: DATE functions & Formulas](http://www.youtube.com/watch?v=zSS0g2dcI88)  
[Highline Excel Class 13: Text functions & AMPERSAND](http://www.youtube.com/watch?v=p1jfWxkEFTY)

**Topics:**

SUMIF & COUNTIF & SUMIFS & COUNTIFS Functions

VLOOKUP Function

Worksheet & Workbook References

3-D Cell References

Logical Formulas

IS Functions

IF Function

DATE Functions

Text Functions