Abdi Cashman – Resume

14 14th St, Seattle, WA 98106, 206-767-2190, ac@gmail.com

Objective

Gain staff level accounting position and contribute as a team player with the goal of working efficiently and furthering the objectives of the company.

Skills

Advanced Excel Skills including PivotTables and VLOOKUP Function.

Power BI Reporting Skills

Newly gained CPA certification.

Can do general ledger work, tax work and SEC reporting.

Work Experience

Accounting Internship with Oakland Tax & Finance, Oakland, CA, 2016-2017

Performed general ledger work

Completed State Income Tax Forms

Assistant in preparing SEC Reports

Used Excel & Power BI to create reports for executive staff

Trained staff with Excel and Power BI

Financial Aid Department, Laney College, Oakland, CA, 2014 – 2016

Financial aid reporting clerk

Used Excel & PivotTables to create reports for financial aid staff

Trained staff with Excel for reporting

Bookkeeper, Samiches & Pizza, Oakland, CA 2007-2013

Completed Payroll

Completed state and federal income tax forms

Audited cash flow

Create internal financial reports

Education

Bachelor’s Degree in Accounting. California State University, Hayward, CA, 1999 – 2001

Accounting Certificate, Laney College, Oakland, CA 1997-1999

Enrolled Agent Certificate, Merritt College, Oakland, CA, 2007

Awards & Certificates

CPA Certification, 2017

School of Business and Economics Award for Outstanding Academic Achievement, 2000-2001, California State University, Hayward, CA

Enrolled Agent MVP 2008, Chartered California Accountants Association