# Three Levels of Formatting

* **Character Formatting**
  + Where to find most character level formatting:
    - Right-click, Font 🡺 Font Dialog Box
  + Character level formatting is stored in the characters
* **Paragraph Formatting**
  + Where to find most paragraph level formatting:
    - Right-click, Paragraph 🡺 Paragraph Dialog Box
  + Paragraph level formatting is stored in the paragraph marks
* **Section Formatting**
  + Where to find most section level formatting:
    - Alt+P + S + P 🡺 Page Setup Dialog Box
  + Section level formatting is stored in the sections
  + To set a section break:
    - 